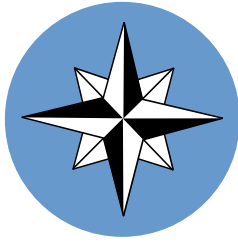


406 / 449-2115



# KATHLEEN ELY

318 State Street  
Helena, MT 59601

## Career Objective

In search of a challenging position where I can use my strong computer background in web development and database design. I enjoy working with the public and have a lot to offer in a team environment.

## Experience

### Montana House of Representatives

Committee Secretary, 2003 Legislative Session  
Lead in the House on successful pilot project videotaping committees. Committee secretary for Taxation, Natural Resources, and Fish, Wildlife and Parks.

### Internet Navigating

Owner, 1995-Present  
Web architecture, maintenance and marketing. Teaching tomorrow's technology today. Internet setup and training. Have developed over 500 sites. Partial list of sites available online at <http://www.lehnherr.com>. Former "PaintShop Pro expert" at <http://www.pssppower.com>. Former WebScout reporter on Reference.

### Helena College of Technology

Adjunct Instructor, 1998-2001  
Taught a variety of Internet-related courses, including Introduction to Internet, Web Site Building, Advanced Webmaster course, and Genealogy. Obtained \$5000 grant for software and equipment for coursework.

### Lee Enterprises

Web Developer and Updater, 1998-2000  
Designed and maintained Internet sites for the Helena Independent Record, Montana Standard, and Montana Magazine. Won awards for the Montana Standard and the Leopard Café.

### Internections

Web designer and Internet instructor, 1996-1997  
Developed a number of web sites and managed customer contacts.

### Career Training Institute

Computer Instructor, 1994-1995  
Taught DOS, Windows, WordPerfect 5.1 and 6.1, Quattro Pro, and Internet skills to AFDC and food stamp recipients.

### May Technical College

Computer Instructor, 1994  
Taught D-Base IV.

### University of Wyoming, Teaching Assistant, 1990-1991

**Idaho State University, Teaching Assistant, 1992-1993; Adjunct Faculty, 1993**  
**Rocky Mountain College, Adjunct Faculty, 1993**  
**Montana State University-Billings Campus, Adjunct Faculty, 1993-1994**

UW: Freshman Composition; ISU: Writing the Research Paper (On the Internet) and Freshman Composition; RMC: Fundamentals of Poetry, Literature of Sports, Literature of the Fantastic, Critical Reading and Writing, served as faculty advisor for student newspaper, taught GRE prep course; MSU-BC: Writing the Research Paper (On the Internet).

### Dr. Lewis Dabney

Researcher, 1990-1992  
Used a variety of computer databases to research and compile the glossary for *The Sixties: The Last Journal, 1960-1972* (Farrar, Straus & Giroux, 1993).

I have had a variety of other jobs, including seven years as a projectionist at the Crystal Theatre, as an attache to the Montana Senate for two sessions in the positions of Assistant Journal Clerk and Status Input Technician, as a legal secretary for a variety of attorneys, as the parish coordinator of a large Catholic parish, and for the Montana Department of Transportation as a conference organizer and general gopher. I also spent a year as a VISTA Volunteer working with Hmong and Laotian refugees. In college I worked for the Montana Womens' Oral History Project, the Environmental Research Center, and as a proofreader for Scholar's Press.

## REFERENCES

References available on request.

## SKILLS

Committed to quality product, in both form and content.

Extensive Internet experience, as well as practical computer background with both hardware and software in a variety of applications.

Able to work effectively with a broad range of people.

## EDUCATION

### Idaho State University

Coursework in D.A., English  
Completed 24 graduate credits towards the Doctor of Arts.  
Taught freshman composition on the Internet; summer adjunct faculty teaching "Writing the Research Paper (On the Internet).

### University of Wyoming

M.A., English, Pending  
Completed all coursework for degree and defended thesis; final draft needs to be completed. Chapter Two of thesis on Church Universal and Triumphant published in *Popular Arthurian Traditions* (Popular Culture Press, 1993). Received campus poetry award. Fifteen graduate credits in History. Winner of the Columbia Scholastic Press Association 1992 College Gold Circle Award for Experimental Fiction.

### Rocky Mountain College

B.A., English and Paralegal Studies, 1990  
Worked in campus bookstore; Arts Coordinator for ASRMC; English tutoring for special needs students; internship in Crow Tribal Court.